

## PURCHASE REQUISITION FORM

**PROJECT NAME/** attendpro

**PR No.**

**REQUEST FOR:** Request fro more servers

116

**Date Created:** 01/10/2025

NO	ITEM	QUANTITY REQUIRED	UNIT COST (RM)	TAX (%)	DELIVERY (RM)	TOTAL COST (RM)
1	HP server	3	3,000.00	6.00	0.00	9,540.00

**TOTAL**

9,540.00

### PAYMENT INFORMATION

<b>PO Issuance:</b>	<input type="text"/>	<b>Payment Term:</b>	<input type="text"/>
<b>Name:</b>	<input type="text"/>		
<b>Company ID/ IC Number:</b>	<input type="text"/>		
<b>Bank Name:</b>	<input type="text"/>		
<b>Account Number:</b>	<input type="text"/>		
<b>Due Date:</b>	<input type="text"/>		

### PURPOSE/S:

A server is a computer system or program that provides resources, data, or services to other computers or devices, known as "clients," over a network

<div><div>PREPARED BY</div><div>NAME: farou DATE: 01/10/2025 Note: Must submit with documents</div></div>	<div><div>APPROVED &amp; ESCALATED BY HEAD OF CORPORATE</div><div>NAME: DATE:</div></div>	<div><div>APPROVED &amp; ESCALATED BY PMO</div><div>NAME: DATE:</div></div>
<div><div>APPROVED &amp; ESCALATED BY HEAD OF CORPORATE</div><div>NAME: DATE:</div></div>	<div><div>APPROVED &amp; ESCALATED BY TECHNICIAN</div><div>NAME: DATE:</div></div>	<div><div>REJECTED BY HR CLERK</div><div>NAME: test2 DATE: 02/10/2025</div></div>
<div><div>COMPLETE APPROVAL HISTORY:</div><div>1. test2 - Rejected<div>02/10/2025 10:53</div></div></div>		