



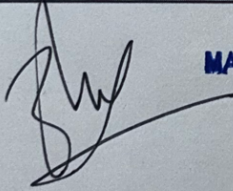
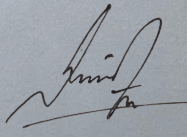
PHEA.ITP.01.PdP.02-00

REPORT DUTY NOTIFICATION FORM**INSTRUCTION**

1. This form is to be completed by the authorised representative of the organisation once student has reported for duty.
2. Please return this form within FIVE (5) working days to the Industrial Training Coordinator via email/ facsimile.
3. One form is to be used for each student under industrial training/practicum.

STUDENT DETAILS

Name	MUHAMMAD ARIF HAKIM BIN ARHAN		
Programme Code	CT204	IC No.	0209241006633
Hand phone No. / email	arifhakimarhan@gmail.com	ID No.	AM2211012945

Report Duty Date	30/12/2024
Name and Address of Department/ Unit that Student will be Placed for Training	Pro Office Technology SDN BHD No 12 jalan BP 6/13, Bandar Bukit Puchong 47120 Puchong, Selangor
Summary of Training Plan / Job Scope	Php Web Developer (Laravel)
Name, Designation, Contact Details and Official Stamp of staff appointed as the Industrial Supervisor	 KHAIRUL ZHAFRI KHAIRUL FAIZI MANAGER SYSTEM & TECHNOLOGY DEVELOPMENT PRO-OFFICE TECHNOLOGY SDN BHD (REG. NO. 199701022180) NO. 12A & 12B, JALAN BP 6/13, BANDAR BUKIT PUCHONG, 47120 PUCHONG, SELANGOR.
Name, Designation, Contact Details, Official Stamp and Signature of Authorised Representative at Organisation	 NURUL HAZIRAH BINTI MOHAMED AZHAR HR EXECUTIVE 011-20707259 DEMI GROUP
Organisation Stamp	PRO OFFICE TECHNOLOGY SDN. BHD. Company No. 199701022180 (437677-X) No. 4811-1-43A Block 4811, Jalan Perdana CBD 2, Persiaran Flora Cyber 12, 63000 Cyberjaya, Selangor Darul Ehsan. Tel: 03-8322 7868 Fax: 03-8322 8868 TOLLFREE: 1-800-88-6858

This is to confirm that the following student has reported for duty in our organization.